



## KITTITAS COUNTY COMMUNITY DEVELOPMENT SERVICES

411 N. Ruby St., Suite 2, Ellensburg, WA 98926

CDS@CO.KITTITAS.WA.US

Office (509) 962-7506

"Building Partnerships – Building Communities"

September 9, 2025

Dennis and Gayle Folden  
6719 92<sup>nd</sup> Street E  
Puyallup, WA 98371

Encompass Engineering and Surveying  
407 Swiftwater Blvd  
Cle Elum, WA 98922

### **RE: Folden Boundary Line Adjustment (BL-25-00010) – Conditional Preliminary Approval**

Parcel #954990          Parcel #955974

Dear Applicants,

Community Development Services (CDS) has received comments back from Kittitas County Public Works and Kittitas County Fire Marshals Office regarding your boundary line adjustment application. I have enclosed a copy of their comments for your review.

The application has been granted **preliminary approval**. Pursuant to Kittitas County Subdivision Code Chapter 16, please note the following items must be completed prior to final approval of the boundary line adjustment and must be submitted to our offices for review:

1. A **preliminary survey** displaying legal descriptions, the new acreage and lot dimensions of each parcel must be submitted to our office for preliminary review (see Public Works' comments).
2. Full year's taxes need to be paid for all tax parcel numbers per requirement of the Kittitas County Treasurer's Office. Please contact this office when this is completed as the Treasurer's office will not be aware of your pending application. No paperwork or receipt is required; just a phone call or an email will suffice.
3. The subject parcels are in different ownerships Conveyance will need to be addressed prior to our office completing the project to the tax rolls
4. Please refer to the enclosed comments from Kittitas County Public Works and Kittitas County Accessor's Office for further requirements.

If you have any questions regarding this matter, I can be reached by phone at 509-962-7048 or by e-mail at [ellie.myers@co.kittitas.wa.us](mailto:ellie.myers@co.kittitas.wa.us).

Sincerely,

Ellie Myers  
Planner I  
Kittitas County Community Development Services  
411 N Ruby St # 2, Ellensburg, WA 98926